Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**THE BHAWANIPUR EDUCATION SOCIETY COLLEGE**
Name of the head of the Institution	**DR SUCHANDRA CHAKRAVARTY**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03340195555**
Mobile no.	**9831146678**
Registered Email	**info@thebges.edu.in**
Alternate Email	**principal@thebges.edu.in**
Address	**5 LALA LAJPAT RAI SARANI**
City/Town	**KOLKATA**
State/UT	**West Bengal**
Pincode	**700020**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**TATHAGATA SEN**
Phone no/Alternate Phone no.	**03340195556**
Mobile no.	**9051320765**
Registered Email	**iqac@thebges.edu.in**
Alternate Email	**tathagatasen1@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://secureservercdn.net/160.153.138.176/fx5.073.myftpupload.com/wp-content/uploads/2019/09/AQAR-17-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://secureservercdn.net/160.153.138.176/fx5.073.myftpupload.com/wp-content/uploads/2019/12/ACADEMIC-CALENDAR-18-19-merged-1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B**	**2.74**	**2015**	**03-Mar-2015**	**03-Mar-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**02-Sep-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar on Issues and Challenges before IPR in India	26-Apr-2019 7	110
Workshop on Learning Management System	31-May-2019 7	75
National Seminar on Knowledge Resource Management E Learning and Information Search in collaboration with Behala College	29-Jun-2019 7	80
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
THE BHAWANIPUR EDUCATION SOCIETY COLLEGE	XIITH PLAN	UGC	2019 1	9264
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Faculty Exchange Programme with Behala College

MOU with Loreto College
Seminar on Issues and Challenges before IPR in India
Academic Audit Conducted
National Seminar on Knowledge Resource Management E Learning and Information Search in collaboration with Behala College

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Audit to be conducted by external experts	Successfully completed
Filling up of vacancies to be executed	Recruitment process completed for some posts
Faculty Exchange Programme with Behala College under existing MOU	Successfully completed in the department of English and Mathematics
MOU with other colleges	MOU signed with Loreto College
Proposal of Incentives or awards for best library usage by students	The proposal was implemented and in the month of April six students from different streams were awarded cash for best library usage and another six students were given certificates.
Proposal for paid library internship for students	Implemented successfully after screening of applicants according to norms
In view of the rising demand a proposal should be conveyed to the Governing Body to apply to University of Calcutta for increase in intake of Sociology Honours, Computer Science Honours, Journalism and Mass Communication Honours and Mathematics Honours .	The proposal was taken up by the Governing Body and after due inspection by the University the intake capacity has been increased in Sociology Honours, Computer Science Honours and Journalism and Mass Communication Honours .
Department wise PO, CO and PSO to be formulated	PO, CO and PSO were developed by each department
Governing Body should be requested to constitute a Research and Publication Cell which will monitor different activities of college funded Research Projects	Research and Publication Cell has been formed with Dr. Gargi Talapatra as its coordinator
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	17-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

25-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

The college uses Management Information System for maintaining records of various kinds. Records of all students are maintained in details and relevant information is easily filtered out, by accessing a student's record through an assigned UID number which is provided at the time of admission. This number is linked to personal details such as address, guardian's name and contact details etc, as well as fees payment records and financial aid given. All academic performance records, previous and ongoing, including those related to reexamination of University answer scripts are maintained. Records of academic performance from the time of admission to that of graduation are scanned and linked to the UID of the student, so that they are retrievable at any future date. The MIS also reflects the status of examination form filling and document collection, such as admit card and mark sheets. Internal admit cards for internal examinations are also generated. Library data is also available on MIS. Reports are generated regularly on daily footfall, monthwise footfall, lending and circulation, book demand acquisition with source of funds, departmentwise books purchased report, userwise transaction details, issue and return report, OPAC usage report. Students ID card, bearing UID number also serves as the library card. This helps in

identifying students using the library for the longest hours in a semester or session. The college Accounts office also maintains its records under IRP, (Institutional Resource Planning). Generation of salary of teaching and nonteaching staff in the Pay Packet Scheme, salary calculation for teaching and nonteaching staff in Governing Body approved posts are done through this software. Other accounting transactions are maintained in Tally accounting software. The use of these two software enable the administration to provide and track different kinds of information such as bank balance, admission fees received, expenditure on different heads such as renovation in the campus, purchase of assets, student and staff welfare measures or schemes, seminar expenses, library purchases, purchases for games and sports, etc. Attendance records of teaching and nonteaching staff are recorded under the biometric attendance system and monthly reports are generated.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Responses: The Bhawanipur Education Society College is affiliated to the University of Calcutta, Kolkata and it follows the university prescribed curriculum. Different steps which are followed by the institution to ensure effective delivery of curriculum through a well planned and documented process are as follows – 1. The Annual Academic Calendar is prepared by each department based on the university calendar before the commencement of the Academic Year, specifying teaching days, examination days, non-teaching days and holidays/recess/celebrations. 2. Syllabus and class routines are provided to students at the beginning of the academic year or semester. 3. Departmental meetings are held at the beginning of the academic year/semester as well as before the term/semester examinations to discuss detailed unitization and distribution of syllabus among the faculty members, duties relating to conduct of the examinations, preparation of question papers and correction of answer scripts. 4. All teachers maintain a personal diary for each academic semester detailing their individual unitisation as well as implementation and reviewing of the allotted unitization. 5. Conventional lecture method of teaching is made further interesting with reasonable use of ICT in the teaching-leaning process. Participative learning and problem solving methods are often used for effective curriculum delivery. 6. Internal assessment mechanisms like mid-term examinations, semester examinations are conducted to check whether the students have acquired knowledge according to the curriculum. The examinations are conducted according to the Academic Calendar. Mentorship and tutorials are held

on a regular basis to monitor the progress of the students on a regular basis.Tutorial classes followed by periodic remedial classes are conducted for rectification of mistakes and helping low achievers. Record of regular attendance, mark lists and progress of the students are maintained by the respective departments. In some departments, special remedial classes are held after the Selection Exams for low achievers. 7. Interest in the subject domain is enhanced by seminars, workshops, special lectures, paper presentation by students, educational tours, field trips, and industrial visits in a planned manner throughout the session. Such records are maintained by each department. 8. The College encourages faculty members to attend Orientation / Refresher courses, workshops and present papers in seminars for effective delivery of the curriculum. 9. The Central Library regularly purchases books and journals recommended by teachers of respective departments before every term/semester. The arrival of the books/journals is intimated to all departments through library whatsapp groups. The library is enriched with 32 journal subscriptions and 4 institutional memberships like National Digital Library(NDL), INFLIBNET, NLIST, and British Council Library and an enriched database like CAPITALINE.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
WORKING WITH GST		13/07/2018	30	EMPLOYABILIT Y	ANALYTICAL
CORPORATE CO MMUNICATION		17/09/2018	48	EMPLOYABILIT Y	COMMUNICATIO N
CYBER SECURITY		15/09/2018	48	ENTREPRENEUR SHIP	ANALYTICAL
DIGITAL MARKETING		24/08/2018	48	ENTREPRENEUR SHIP	ANALYTICAL
DYNAMICS OF CAPITAL MARKET		18/09/2018	48	EMPLOYABILIT Y	ANALYTICAL
TALLY		01/08/2018	30	EMPLOYABILIT Y	ANALYTICAL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	not applicable	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Electronics (Hons.)	13/07/2018
BSc	Physics (Hons.)	13/07/2018
BSc	Mathematics(Hons.)	13/07/2018
BSc	Economics (Hons.)	13/07/2018
BSc	Computer Sc. (Hons.)	13/07/2018

BA	English (Hons.)	13/07/2018
BA	Bengali (Hons.)	13/07/2018
BA	Pol Science (Hons.)	13/07/2018
BA	History (Hons.)	13/07/2018
BA	Sociology (Hons.)	13/07/2018
BA	Journalism (Hons.)	13/07/2018
BBA	Marketing (Hons.)	16/07/2018
BBA	Finance (Hons.)	16/07/2018
BCom	Taxation (Hons. and Gen.)	05/07/2018
BCom	Marketing (Hons. and Gen.)	05/07/2018
BCom	Accounts and Finance (Hons. and Gen.)	05/07/2018
BCom	E-Business (Hons. and Gen.)	05/07/2018
MA	English	10/09/2018
MCom	Accounting and Finance	10/09/2018
MCom	Banking and Insurance	10/09/2018
MCom	Marketing Management	10/09/2018
MCom	Taxation	10/09/2018
MCom	E-Commerce	10/09/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	834	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
COMMERCE PLUS	24/08/2018	22
ACCA	15/07/2018	33
CERTIFIED FINANCIAL PLANNER	08/02/2019	11
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	MARKETING	60
BBA	FINANCE	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	
Alumni	
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
As in previous years, feedback has been collected from outgoing Third Year students by administering an online feedback form which solicits responses regarding the different parameters of the college, including teaching, library, laboratory, other infrastructure, services of the college offices and the courses offered. The feedback, given on a fivepoint scale is analysed and the results are shared with the IQAC members, who send their proposals to the Governing Body or the concerned departments. Introduction of new games by the sports department and improvement in library services and rewards for library usage have been initiated by taking into consideration the available feedback. Students' response to the learning environment is taken seriously and the college tries to make constant improvements to meet their expectations. In this connection, unitisation of syllabi in keeping with the number of working days and credit hours available under the CBCS regime, has been done to facilitate timely completion of syllabi. Teachers are also invited to provide insights into the college and its functioning through a SWOC that is conducted by circulating an online form after the end of the session. The information is then interpreted through graphs which reflect departmentwise, the views of the teachers on various aspects of the college such as the educational, locational, cultural profile of the college, teaching facilities including availability of technology, discipline, support for research, etc. The IQAC then forwards proposals based on the findings, to the Governing Body.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	BCom Honours	2810	8880	2810
BA	Bengali Honours	150	24	4
BSc	Chemistry Honours	60	163	35
BSc	Computer Science Honours	30	241	30
BSc	Economics Honours	100	418	94
BSc	Electronics Honours	25	40	12
BA	English Honours	300	1374	300
BA	History Honours	150	170	50
BA	Journalism And Mass Communication Honours	35	784	35

BSc	Mathematics Honours	50	193	50
BSc	Physics Honours	70	180	50
BA	Political Science Honours	150	419	143
BA	Sociology Honours	30	311	30
MA	English	50	203	50
MCom	MCom	70	182	70
BBA	BBA Honours	150	1094	119
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3762	120	158	1	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
171	171	4	67	6	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the present competitive environment students need the assurance of constant support and guidance to steer them to their goals and to motivate them into setting defined objectives for the future.Moreover,the stress and strain of modern times,fear of failure,selfconfidence,etc. are issues which need to be tackled by them to attain their full potential.The mentorship system in the college is envisaged to address such issues.The mentors are sensitised to their role, which is to optimise the talents of the students in academic as well as cocurricular fields. The students of today are in a world which is more competitive than ever before. They are more ambitious, have more expectations which match these ambitions. The college realizes the needs of this generation of students that they require guidance and support in areas apart from the pedagogical one. In order to comply with this approach, the college has implemented the mentorship programme which assumes an integral and important part of the college curriculum where a certain specified time has been set aside for the mentorship programme by all departments of the college. The mentorship programme is deployed in a different manner in different departments depending on the profile and strength of the individual departments. The students are aware that a teacher from each department is available for mentoring during the time frame set aside for mentorship. The consultation could be pedagogical or even personal, where the teacher is expected to guide the student as to the course of action to be taken. If the need arises, the teacher can also recommend the student for psychological counselling which is also available in the college. Departments maintain registers regarding mentorship. Also, making use of contemporary applications such as Whatsapp, the teachers are in constant contact with their students even outside college hours. Whatsapp is the most popular application that is in use, where groups are formed by the students and includes a teacher who is assigned to them. This facilitates students who wish to consult the teacher on various issues. In this way, a close bond is forged between the students and teachers which is conducive to a harmonious and friendly atmosphere in class.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3882	171	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
196	149	25	22	43

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Assistant Professor	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCom Part III	Third	25/04/2019	25/06/2019
BSc	BSc Part III	Third	25/04/2019	24/06/2019
BA	BA Part III	Third	25/04/2019	24/06/2019
BBA	BBA Part III	Third	17/05/2019	06/09/2019
MCom	MCom	Second	25/08/2018	10/01/2019
MA	MA English	Second	03/08/2018	24/09/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal evaluation serves various purposes all aimed at the academic success of the students and hence the college feels the process is an absolutely necessary one.Firstly it helps keep the students constantly aware as they remain engaged with the texts which are part of their syllabus.Secondly,it keeps the teachers informed about the progress of the students and their conception on different portions of the syllabus.This, in turn,makes the teacher aware of the sections in which individual students might require additional help.This process of assessment ensures that students are ready well in advance for the examinations to be ultimately conducted by the university. Different methods have been applied for the continuous internal evaluation because the college is a diverse one with different departments having varying student strength .The commerce wing of the college consisting of the morning,afternoon and evening slots has formulated its own written internal assessment apart from the internal evaluation designed by the university as per its motivating assessment methods. The Science and Arts section of the college have similarly set written assignments for students, motivated them to involve

with Power Point presentations and conducted oral examinations to incorporate a holistic approach to the assessment process of the students.Tutorials were also conducted. All departments also arranged for internal evaluations with prior intimation to students outside the university conducted examinations. The BBA section of the college conducted class tests after each paper was completed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar prepared by University of Calcutta and the same is communicated to the students at the beginning of the year with exact schedules of form fillup and Theoretical and Practical examinations being notified on the college website(www.thebges.edu.in) following notification from the University. Dates of Internal Examinations also follow the broad time frame provided by the University. However, the exact dates are finalized by different sections (B. Com, BBA, Arts, Science, M. Com , M.A.) at Internal meetings and notices are uploaded on the college website(www.thebges.edu.in) for the information of the student.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://thebges.edu.in/administration/iqac/aqar/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom	BCom	B.Com Honours	1902	1891	99.42
BA	BA	BA Honours	130	119	91.54
BSc	BSc	BSc Honours	100	75	75
BSc	BSc	BSc General	52	20	38.46
BA	BA	BA General	122	48	39.34
BBA	BBA	BBA Honours	115	89	77.39
MA	MA	MA English	42	41	97.62
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://thebges.edu.in/administration/iqac/aqar/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
InternationalProjects	3	UGC DEB	2.5	0.75

Minor Projects	2	UGC	2	0
Minor Projects	2	UGC	1.5	0.28
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	1	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	1	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	1	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	1	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	0.8	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	0.9	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	0.95	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	0.88	0
Any Other (Specify)	2	The Bhawanipur Gujarati Education Society	1	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights : A tool for protection of innovation and creativity	IQAC	24/04/2019
A workshop related to Learning Management System	IQAC	31/05/2019

Knowledge Resource Management: Elearning and Information Search	IQAC	29/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	17/12/2019	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	24/11/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	0
International	Commerce	8	1.25
National	Geography	2	0
National	Bengali	4	0
National	History	1	0
National	Education	1	0
International	Chemistry	6	3.7
International	Electronics	2	1.2
International	Mathematics	2	0.8
International	Geography	1	0
International	Computer Science	2	0.25
International	Economics	1	0
International	Political Science	2	0
International	B.B.A.	3	0
International	English	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	3
English	4
Political Science	1
Computer	2
Economics	1
Chemistry	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2019	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	22	39	29	7
Presented papers	22	27	1	0
Resource persons	1	1	2	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	NSS	65	844
Medicines sans Borders	NSS	57	1004
Mission Migratory Birds	NSS	17	156
Magic Box for The	NSS	27	610

Destitute, Orphans And Street Urchins			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Medicines Sans Borders	NGO Tiljaja Shed	Distribution of medicines among poor	65	802
Breast Cancer Awareness Programme	NGO Hitaishini	To spread awareness about breast cancer and its treatment	15	104
A talk and skit on vector borne disease.	Peerless Hospitex Hospital	To spread awareness about Vector Borne disease	7	150
Walk for raise awareness on organ donation the Organ Donation Camp	Kolkata Police	Raise awareness on organ donation	17	106
Walk for a drug free world	Kolkata Police	To raise awareness on drugs	23	104
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange program	The Bhawanipur Education Society College and Behala College	Both the colleges supported financially	2
A seminar on Child Sexual Abuse	The Bhawanipur Education Society College , Loreto College and O.P. Jindal University	Both the colleges and the university supported financially	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	01/07/2019	01/07/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Loreto College	11/01/2019	Exchange of Faculty, Sharing of Libary Books and Conducting Seminars/ Workshops	500
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50000000	42905578

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
BookMallGreen Campus	Fully	2.3	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27532	3006368	9249	2785958	36781	5792326
Reference Books	7379	987632	221	665820	7600	1653452
Journals	29	390000	0	0	29	390000
Digital Database	1	72000	0	0	1	72000
CD & Video	142	43470	0	0	142	43470
e-Books	3603177	30600	5000	670524	3608177	701124
e-Journals	558869	14400	3700	5900	562569	20300
[View File](#)						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
NIL	NIL	NIL	03/12/2019
[View File](#)			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	111	3	8	10	0	11	20	18	0
Added	36	1	10	0	0	2	0	36	0
Total	147	4	18	10	0	13	20	54	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

54 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
170000000	166222843	50000000	42905678

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

Infrastructural facilities are monitored by the inhouse maintenance team of the college which is led by an Executive Engineer.The team is responsible for attending to any recurring problem which is reported by any department or office of the college as well as maintaining the best standards of cleanliness on the campus. Day to day cleaning of classrooms and laboratories is carried out by the Group D employees of the college, while cleaning of washrooms and common areas are outsourced to an agency. Laboratory stock registers and instruments are maintained by the respective laboratory attendants and assistants. Electrical fittings are checked every six months, air conditioners, water purifiers, etc. are serviced through Annual Maintenance Contracts with the companies concerned, every two months. Planned additions to existing facilities are executed based on the requirements of the various departments. The maintenance department oversees the work and ensures that a high standard is maintained. The number of auditoriums and halls available in the college are made available for different activities upon filling up a requisition slip in advance and getting due approval for the same The IT infrastructure of the college is utilised optimally by students and teachers of the college. The laboratories are allotted to different batches according to the scheduled classes. Maintenance of IT infrastructure is done by a dedicated team which is led by the Manager, Systems. They are responsible for conducting routine checks as well as attending to any problem which may occur. Complaints may be reported to the Manager and are duly attended to. Requisition for new computers, laptops, etc, are forwarded by the Head of the Institution once it is routed through the concerned academic head. The College has an outdoor multiuse court as well as an Indoor Sports Arena. Access to sports facilities is granted to the students upon production of a nontransferrable ID card which is issued by the college. Strict vigil is kept by the attendants as well as the Sports Officers to ensure that all safety measures are followed, and no damage is inflicted upon college property or on any person. Food and drinks are not allowed inside the indoor Sports Arena. Shoes are not allowed inside the Sports Arena in order to maintain the utmost cleanliness in a carpeted environment.Time slots for each section of the college are displayed for the benefit of the students. The library, known as the Knowledge Resource centre, purchases books based on lists provided by the teachers. Multiple copies of textbooks are acquired in order to cater to the large number of students. Pest control is conducted under the supervision of the maintenance team of the college. Library Audit is conducted every year. Students are made aware of library rules, regulations and timings through a Library Orientation Presentation on their very first day of college. This is backed up by notices which are displayed in the library. In addition to selfsearching kiosks, shelf indicators are there to guide the students towards the books they are searching for.

https://thebges.edu.in/administration/iqac/aqar/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	file uploaded	781	22617290
Financial Support from Other Sources			
a) National	file uploaded	31	52400

b)International	file uploaded	0	0

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
file uploaded	13/07/2018	14375	file uploaded

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NIL	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	0	0	Nil	Nil	Nil

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Intra College Inter College	2089
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	ALL INDIA UNIVERSITY	National	1	0	101161691	Rohit Sadhukhan
2018	ALL INDIA DARTS ASSO CIATION	National	1	0	1504180012	Aastha Dalal
2018	ALL INDIA DARTS ASSO CIATION	National	1	0	504180080	Sk. Ayaan Hossain
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a proactive Student Teacher Committee comprising select teachers as Coordinators and students as Class Representatives The Class Representatives are selected/elected through a democratic process. The Student Teacher Committee functions as a constructive interactive space between the students, teachers and the administration. It encourages critical inputs from the students and a cooperative, harmonious environment in the college campus. It also promotes an academic milieu through periodic organization of various academic/extra academic activities such as student seminars, debates, quiz, wall magazines, theatre performances. Besides, as active members of such college committees as Heritage Society and Environmental Development Committee, students organized cultural and social awareness activities such as heritage walks and environmental awareness programmes.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association is registered under the West Bengal Societies Registration Act with the Registrar of Firms, Societies and Non Trading Corporation. Its West Bengal vide registration number is S/94325 dated 12th May 1999.

5.4.2 – No. of enrolled Alumni:

6445

5.4.3 – Alumni contribution during the year (in Rupees) :

1100000

5.4.4 – Meetings/activities organized by Alumni Association :

Four Managing Committee meetings have been organized during the year along with a get together of the Alumni members at RCGC Club on 21.12.2018.	

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice one is the screening and sanctioning of Society funded Minor Research Projects through the Research and Publication Cell of the College. The College constituted a Research and Publication Cell in 2018 in order to invite research proposals from faculty members, encourage peer reviewed publications by the various Departments of the College, assess the need for infrastructural support, explore the possibilities of getting grants from the external agencies and oversee the publication of books and journals by the College. The Cell conducts regular meetings and the suggestions for research projects, publications, workshops etc emerging therein are then forwarded by the Cell to the IQAC for approval and record. The Cell has been issued a stamp in order to independently arrange for the dispatch of the Volumes published through the Cell so that copies of the same may be sent to the other institutions within the state, as well as the National Library and the MHRD by the Cell. Practice two is the performance of the Library in this year. The Library of the College is fully digitalised. Based on a software generated report, the Library Committee monitors the footfall, book circulation records and utilisation of online resources in the College library. These statistics help them to select the best users of the College library on a monthly as well as an annual basis. Based on the recommendations of the Library Committee best users among the students were given cash awards and certificates in accordance with the hours spent in library work. An internship programme was also started by the Library Committee from this year, in order to maximize students' participation in the organization and management of the learning resources in the College library. Applications were invited, interviews were held and the shortlisted students were selected to serve as interns in the College Library against a basic remuneration.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Unitisation of syllabus was done to match the University Academic Calendar and ensure the completion of the syllabus on time. E resources and audio visual medium in classroom teaching were emphasized. Flipped classrooms were conducted by some departments to ensure students participation and stimulate interest in their subject. Special remedial classes were arranged for slow learners in addition to regular remedial classes. Parents teacher meetings were held in some departments to make the parents aware of the system and progress or

		shortcoming of their wards.
	Examination and Evaluation	The nature of each department is varied, having different student strength, varying strategies have to be employed for Continuous Internal Evaluation. Morning and evening Commerce sections have conducted internal assessment test of the students in addition to the Internal Assessment mandated by the University. Tutorials in the form of presentation along with the viva voce are two methods used to evaluate the understanding of the subject in B.A and nonlab science subjects. Practical examinations in B.Sc. lab based subjects and Tutorial Sessional Briefings by the students through PPTs in BBA are common practices.
	Research and Development	The Research and Publication Cell of the college has been constituted to encourage a research climate in the college and oversee the proper sanctioning and utilisation of Research grants. The first set of eight research projects have been sanctioned after due screening by domain experts. Additionally, major publications made through the college are published under the umbrella of the cell. The college publishes two journals, BESC Journal of Business and Management, ISSN 23954639, and, Colloquium ISSN 23501251. The latter is a multidisciplinary, multilingual, peer reviewed journal. Both the journals have academic stalwarts on the editorial/Advisory boards.
	Human Resource Management	The college is making every effort to fill up vacancies in substantive posts, following the stipulated norms and procedures. Apart from this, to fulfil the needs of the large number of enrolled students, a number of teachers have been appointed in Governing Body approved posts. Five Nonteaching staff has also been recruited to serve departments where there is justified requirement.
	Industry Interaction / Collaboration	The College maintains regular interaction with industry and organizes programmes in collaboration so that students are exposed to the needs of employers and latest trends in the jobs arena. Students of Commerce and BBA visited Dankuni Factory of Anmol

	Biscuits on 13th December 2018 and on 31st January 2019 respectively. Commerce students also visited Transport Expo cum Vintage Car Exhibition from 14th to 16th December 2018. BBA students also visited to Amul Macho Factory in Agarpara on 21st Februrary 2019 and Patton Industries in Folta on 17th March 2019.
Curriculum Development	Being an affiliated college, the syllabus is prescribed by the parent University. However, whenever invited, faculty members from all the departments have actively participated in meetings held by the University of Calcutta and other colleges to discuss the modalities of the newly introduced CBCS Curriculum. The Department of Economics has organised a one day workshop on CBCS curriculum in the college on 5th March 2019.
Library, ICT and Physical Infrastructure / Instrumentation	The Management has an Annual Plan and Budgetary provisions for upgradation of infrastructure and instrumentation. Requisition by different departments for books, journals, instruments and infrastructure are placed before the Head of the Institution and final forwarded list is sent to the Management for sanction of funds. Thereafter quotations are invited and orders are placed based on the best offer. In this year a new laboratory was set up for the Department of Electronics. In addition to having institutional membership of Inflibnet, NDL and British Council, subscriptions of Research Software like Capitaline and of peer reviewed journals (e version) are regularly renewed. Library records are maintained digitally. In this year Library Internship Programme has been newly introduced.
Admission of Students	The online admission process is aimed at transparency and being student friendly. It is initiated after the publication of the plus 2 board results through advertisements in the print and electronic media, Bill Boards and the college website. The following steps are followed: 1) Applicants fill up the online application forms available on the college website provided they fulfil the University eligibility criteria. 2) The merit lists of selected candidates of different subjects are published on the website.

	Selected students are informed through sms. 3) The admission policy adopted also makes sure that it is open to all classes including the differently abled students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Admit Cards for Internal Examinations are issued using UID of the students. All messages regarding University and Internal examinations are sent to students contact numbers linked to UID. Mark sheets and admit cards are scanned and stored digitally.
Administration	Biometric attendance of teaching and nonteaching staff is maintained for all types of leave records. All financial records are maintained electronically. Library services are automated.
Finance and Accounts	Salary records of Teaching and Nonteaching staff in Govt. approved and Governing Body approved posts are maintained through HRMS IFMS and IPR respectively. Maintenance of Accounts is done through Tally.
Student Admission and Support	UIDs are generated at the time of admission through which students can access the college portal and library services. SMS related to important information is sent to the mobile number linked to the UIDs of the students.
Planning and Development	Application of Information and Communication Technology is becoming an integral part of teaching and learning. Increasing uses of ICT leveraged for achieving internal efficiency and as well as building synergetic relationships with the stakeholders. Conventional planning and development strategies have been refined to suit the dynamic context of e governance.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Kalapi Banerjee and Sayan Roy	FDP on Contemporary Areas and Tools of Research and	Heritage Business School, Kolkata	5000

	Publication			

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Research Methodology for Research in Social Science, Theory and Application of Econometric Models with Software Packages, organised by FDP Cell of BES College and Department of Commerce, Calcutta University		13/11/2018	22/11/2018	6	0
2018	FDP on Linguistics and English Language Teaching organised by BES College in collaboration with the English Department of Calcutta University		29/10/2018	03/11/2018	6	0
2019	Workshop on		31/05/2019	31/05/2019	75	0

Learning Management System Software				
[View File](#)				

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
file uploaded	19	01/07/2018	30/06/2019	123
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	25	0	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI, PF, Employee Cooperative Society, Free Medical Check Up facilities,	Pradhan Mantri Jeevan Yojana and Pradhan Mantri Bima Yojana, ESI, PF, Free Medical Check Up facilities	Free Medical Facilities, Cocurricular and skill development activities, scholarship facility, counselling and consulting services by UMEED, Tie up with SLD Girls Hostel, Training for various sports in playground and in Indoor Sports Arena, Library Internship Programmes, Separate Office of Dean, Placement Cell, Training on speaking/confidence by Derek O Brien Associates

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is performed by Damle Dhandhania and Co. which ensures an independent, objective assessment and adds value to the operations of the organisation. A Statutory audit is performed yearly by Sutarwala and Co. which independently checks all books of accounts, authorization procedures and record maintenance. Apart from this, Government of West Bengal has appointed A. L. Associates to undertake audit of the accounts and make suitable reports.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
file uploaded	14705213	file uploaded

6.4.3 – Total corpus fund generated
806395135

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Leading Academicians attached to the University of Calcutta and other institutions of Higher Education	Yes	IQAC of the College
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

English Language Classes For NonTeaching Staff by R K Mission Institute of Culture

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Academic Audit has been conducted, Career Connect, MoU with Loreto College, Campus Placement Drives, Conferences, Seminars and FDP, Development of Library Website, Mentoring system, Ongoing filling up of vacancies in teaching posts and Parent Teacher Meeting

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Faculty Exchange Programme with Behala College	10/09/2018	18/09/2018	18/09/2018	2
2018	Faculty Exchange Programme with Behala College	10/09/2018	25/09/2018	25/09/2018	2

2019	Academic Audits for Different Departments	10/09/2018	27/05/2019	01/06/2019	40
2019	Seminar on Issues and Challenges before IPR in India	03/03/2018	26/04/2019	26/04/2019	110
2019	Workshop on Learning Management System Software	27/04/2019	31/05/2019	31/05/2019	40
2019	Meeting with Alumni Association	28/02/2019	20/05/2019	20/05/2019	103
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Day Walk	08/03/2019	08/03/2019	56	50
Gender Differences in Care Giving	11/05/2019	11/05/2019	56	30
Special Lecture on Health and Hygiene	09/10/2018	09/10/2018	45	0
Breast Cancer Awareness Programme	10/10/2018	10/10/2018	100	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	14
Provision for lift	Yes	14
Ramp/Rails	Yes	14
Braille Software/facilities	No	0
Rest Rooms	Yes	14

Scribes for examination	Yes	14
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	6	16	15/08/2018	1	Independence Day Food Packet Distribution and Quiz	An initiative to increase community welfare	640
2018	6	16	15/08/2018	2	Choti Si Asha	An initiative to promote healthy life for the under privileged	106
2018	6	16	31/08/2018	1	Blood Donation Carnival	An initiative to donate blood	844
2018	6	16	30/09/2018	1	Rediscovering the Hidden Treasures along the Bank of AdiGanga	An exploration of the temples on the banks of AdiGanga	12
2018	6	16	10/10/2018	1	Breast Cancer Awareness Programme	To raise awareness on breast cancer	104
2018	6	16	16/10/2018	1	Capturing the Essence of Old Calcutta through Bonedi Bari	To study the historical and cultural rituals of Bonedi Bari Pujos	16

					Pujos		
2018	6	16	12/11/2018	1	Medicines Sans Borders	To use unused medicines	1004
2018	6	16	27/07/2018	1	Not me but Thou	A planning initiative of the benevolent activities of the NSS unit	301
2018	6	16	04/08/2018	1	Total Health Check Up	An initiative for the total health check up for all	608
2018	6	16	18/11/2018	1	Mission Migratory Birds	To protect migratory birds	156
2018	6	16	25/12/2018	1	Magic Box	A Charitable Initiative by NSS	610
2019	6	16	06/01/2019	1	BESC runs for a Cause	An initiative with Kolkata Police to raise awareness	104
2019	6	16	29/01/2019	1	Special Talk on Calcutta Heritage	An awareness on the rich heritage of Calcutta	55
2019	6	16	16/02/2019	1	The Golden Hour Workshop on Health and Road Safety Awareness	An initiative to raise awareness on the issue	200
2019	6	16	14/03/2019	1	Walk for the Organ Donation Camp	AN initiative along with Kolkata Police to

						raise awareness on organ donation	
2019	6	16	25/03/2019	1	Special Lecture on Environment and Chemistry	Awareness on the positive and negative effects of Chemistry on Environment	78
2019	6	16	12/04/2019	1	Special Lecture on Vector Borne Disease and a Skit	Awareness on Vector Borne Diseases	133
2019	6	16	22/04/2019	1	Fight for a green environment Celebrating Worlf Earth Day	Awareness on recycling, composting, reusing	136
2019	6	16	29/06/2019	1	Walk for a drug free world	An initiative along with Kolkata Police to raise awareness on drugs	104

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Code of Conduct	10/02/2018	The details of the code of conduct for students is uploaded in the college website and a handbook is circulated to staff members. https://thebges.edu.in/studentdashboard/rulesregulations/

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Not me but Thou	27/07/2018	27/07/2018	301
Independence Day	15/08/2018	15/08/2018	640
Republic Day	26/01/2019	26/01/2019	1000

Saraswati Puja	10/02/2019	10/02/2019	1000
International Mother Language Day	21/02/2019	23/02/2019	100
Women Day	08/03/2019	08/03/2019	106
World Earth Day Fight for a Green Environment	22/04/2019	22/04/2019	136
158th Birth Anniversary of Rabindranath Tagore	11/05/2019	11/05/2019	200

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Event Scrap to Wrap organised where students made innovative use of college waste materials

2. Separate bins are placed in all floors of the college for segregated waste disposal.

3. 100 percent LED lights usage in the campus

4. Environmental awareness programmes are frequently held

5. Posters are placed in the campus to alert users to reduce wastage of water and electricity

6. Minimised use of paper in the library and other services in the college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: The Research and Publication Cell Goal: In an era defined by the knowledge economy and the consequent role played by the higher education institutions in the furthering of knowledge generation, research becomes a major area of thrust for ensuring quality as well as innovation in teaching learning techniques. An academic institution must strive to facilitate a platform for the attainment of a balance between pedagogy and research. With this aim, The Research and Publication Cell was formed in September 2018. Practice: A framework for Research Proposals was decided upon by following the application form for the UGC Minor Research Projects as a model and a policy for College sponsored Publication of books, funded by the Society, was formed. The Cell, then, issued a notice to the faculty members across all the disciplines inviting Research Proposals. A panel of two subject experts from each discipline was finalized. Based on the suggestions and reports of the subject experts, a final list of sanctioned grants was prepared and forwarded to the IQAC for approval and advice. Evidence of Success: An overwhelming response was seen to the notice issued by the Cell inviting Research Proposals. Eight proposals were evaluated by the subject experts. This initiative of the College was highly appreciated by all the subject experts from various Universities. The Cell could immediately publish a second enlarged edition of a Volume entitled Cultural Gastros by the Department of Sociology. The first Volume on a multidisciplinary Project called 'Gujaratis in Bengal' – based on the findings of a research initiated by the College, was included for publication through the Cell once the matter is finalised. 2. Title of the Practice: Library Internship Programme Goal: A higher education institution must set a benchmark by inculcating a tradition of learning experience unique in itself, beyond the regular syllabus and assessment of the students. Bound within a stipulated time frame, the students mostly fail to appreciate the essentially interdisciplinary nature of higher education. With this as the preliminary context, the College introduced the Library Internship Programme in

2018 . Practice: A notice inviting applications for internship was issued by the Library Committee. The applications received were screened and the shortlisted students were called for an interview by the Library Committee. On the basis of the interview, ten students were selected for the Internship Programme. They were paid Rupees hundred per hour by the College for their service at the library. Evidence of Success: The notice issued by the Library Committee received around 100 applications . After the process of screening and interview, nine could finally take up the assignment and stayed back beyond college hours or visited the College library during the recess,exhibiting exemplary interest in the assignment. A feedback form was taken from the students to keep a record of their experience.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://secureservercdn.net/160.153.138.176/fx5.073.myftpupload.com/wp-content/uploads/2019/12/Best-Practices-pdf.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Bhawanipur Education Society College is recognised as a linguistic minority run institution. It was founded by a group of Gujarati businessmen residing in Kolkata. The college has links with prospective employers from its very inception and also encourages the spirit of entrepreneurship which had inspired its founders. The motto of the college is Education for Excellence which entails both academic proficiency and acquiring of practical life skills. In the spirit of this motto the different departments of the college endeavour to go beyond the curriculum and expose students to courses and workshops which familiarise them with the demands of the professional world. Wellknown experts from various fields are invited regularly to interact with the students and introduce them to the possible academic and professional openings after completion of graduation. Seminars are also held regularly on emerging fields like artificial intelligence, intellectual property rights, digital accounting etc to keep students abreast of the latest developments thereby ensuring that they remain in the front rank of their peers when they leave the college. Additionally, training is also given in soft skills in order to enhance their communicative and interpersonal skills. In this connection the issue of the mental well being of the students is also addressed by providing them with the support of trained counselors from Ummeed Counselling and Consulting Services who also hold workshops which address a larger number of students as well as teachers. Another distinct characteristic of the institution is the emphasis that it places on experiential learning. The scale on which college festivals like Umang, Nexus, Communique etc are organized involves a lot of practice, organizational coordination, team work and administrative abilities. The students being members of the committees constituted for organizing these events therefore acquire valuable experience in all these aspects of event management. Apart from these discipline specific initiatives like Assembly of Nations, Model United Nations, The Bhawanipur Beacon, The Heritage Society and various Entrepreneurship Carnivals are also efforts to expose the students to practical realities. The recently introduced library internship programme is the latest initiative by the college which combines practical experience with encouragement of library usage. The ICT facilities with which almost all classrooms are equipped enables teachers and students to benefit from modern, effective teaching methods. Faculty Exchange Programmes with other colleges with which a MOU has been signed have been arranged very successfully, exposing the students of the college to experts from other institutions. Despite the large number of students enrolled the college also organizes field trips,

| excursions, and picnics from time to time. |

| Provide the weblink of the institution |
| https://thebges.edu.in/ |

8.Future Plans of Actions for Next Academic Year

During the Academic session 2019 and 2020, the college will emphasise the enrichment of the Teaching –learning processes being adopted by the teachers. Audiovisual material which may be accessed online by the students, will be developed by teachers with a view to making learning more accessible to students with varying levels of competence, This is a major demand identified from the students feedback. The Learning Management System should be deployed. Teachers will be trained in the optimal use of this system through workshops. Innovative teaching practices by teachers will be encouraged by inviting teachers, at the end of each semester, to describe any innovative practice evolved by them which goes beyond conventional methods, and helps to attain the programme or course outcome envisaged by them. A list of such practices may be shared with all the teachers, to encourage a spirit of innovative teaching. Interdisciplinary approaches will be particularly encouraged. International seminars are being organised by some of the departments such as Chemistry and English. Other departments should also explore such opportunities. Student seminars will be organised in increasing numbers.The Science Section will organise state and national level workshops as well as a Science Exhibition where models made by the students would be displayed and judged. Certificate courses, conducted by professionals, for the development of soft skills should be organised by all the departments to enable the students to acquire abilities to face the world outside. Add on Courses in Radio Anchoring and Digital Accountancy would be added to those already being run. The mentorship programme of the college will be strengthened by training the teachers through workshops conducted by mental health professionals, to help them recognise the emotional signals of their mentees. Research and Publication Cell of the college would be responsible for approaching the various departments to bring out academic publications. Any new publication by the college should be routed through this cell. They would also organise seminars and workshops on research methodologies and critical thinking, both for teachers and students. A separate library website link should be provided on the institutional website. Library internships and awards and recognition for library usage should be given adequate publicity to stimulate interest in accessing library resources, thereby increasing the percentage of students accessing the library. Games and sports will be given particular emphasis. New sports like Rifle Shooting would be introduced. The latest training gadgets should be acquired in stages in order to provide our students with the best possible infrastructure. Infrastructure augmentation will be continued through remodelling of existing classrooms to cater to changing requirements of the departments and making additional space for laboratories. Our responsibility in preserving environmental balance will be reiterated through various outreach programmes of the college.